

ATTACHING FS RECORDS to FAMILY TREE USING the SOURCE LINKER



FS INDEXED RECORDS can be found two ways – through Record Hints & Family Search Records; both use the Source Linker to ATTACH RECORDS AS A SOURCE to an ancestor in Family Tree.

FINDING RECORDS

“RECORD HINTS”

- Select ancestor whose records you wish to find.
- In the PEDIGREE view, to open an **EXPANDED HINTS LIST**, click on Hint beside this person’s name. Then, click any blue link to open a record abstract.



OR in the person’s **Details page**, click by a desired record to open its abstract.

“SEARCH RECORDS”

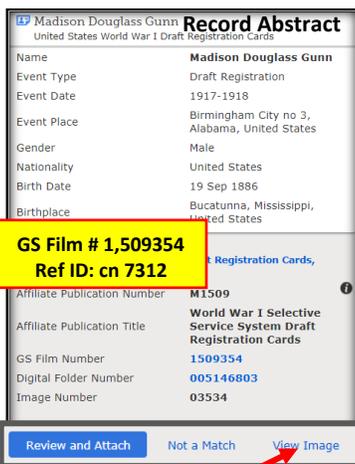
- Go to the chosen ancestor’s **Details page**. To the right click on **“FamilySearch”** to open a list of possible “Search Results” for this person
- On left FS has entered their name, birth place, and date range.
- You can change the name (nickname, initials *maiden name...*), simplify place (*state only*), or change date range to show different results



1. When records are indexed there is always an **abstract created**. You can also see abstract, when you click



2. If appears above the **abstract**, the record has already been attached to your ancestor. Click on the page icon to attach the record to others listed in it.



3. A “Search Result” may have three icons: Pedigree = record is attached to person Lined page = abstract exists to be viewed Camera = when clicked, you can see image

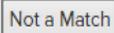
4. If you think this record belongs to your ancestor, click . This will open the Source Linker where you can **carefully “Compare”** the information with the verified details seen in FT and attach the record to him/her. If you are sure it is NOT their record, click **Not a Match**.

5. Whenever possible, view the actual record because it may contain details not included in the abstract or inaccurate information due to indexing errors. To see the record, click on **“view Image”** below the abstract or **“Image”** below the record name in the Source Linker.

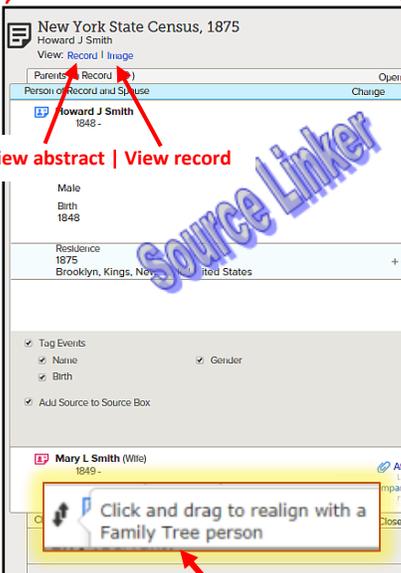


Note: Enormous numbers of GS films have now been digitized and the record images can be viewed directly on computers at a *family history center* or *FamilySearch affiliate library*. See back of page for **“How to Find & View Digitized Film Images Using the FS Catalog.**

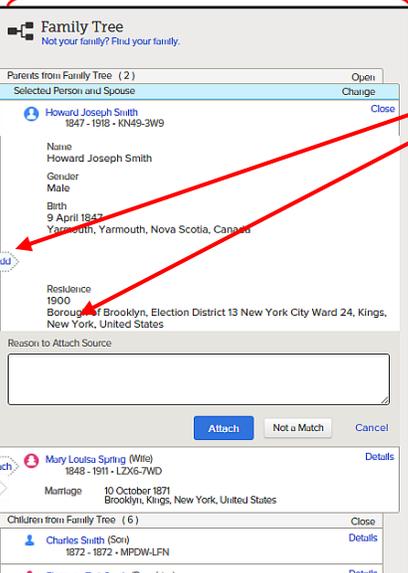
ATTACHING RECORDS - USING THE "SOURCE LINKER"

- In the **Source Linker** you can compare, once more, what is shown in the abstract/record with what has been entered about your ancestor in FT. If the record is his/hers, click on  for the "Person of Record"/"Selected Person". If the record is NOT his/hers or you are unsure, do **NOT** attach the record- just click "**Cancel**". If you are absolutely certain the record is NOT his/hers, click  .

Historical Record



Family in Family Tree



Source Linker

View abstract | View record

Click and drag to realign with a Family Tree person

- If you decide this record belongs to your ancestor:
 - Click **+ Add** to add new "info" to the Tree
 - Enter "Reason to Attach Source" statement giving record type & **why!**
 - Check or uncheck "Tag Events" and "Add Source to Source Box" below.
- Click  . This line turns green and a  appears for that person. Click on **Detach** to undo any mistakes.
- Repeat the first 3 steps to attach this record to other people listed in it. The same reason will be entered automatically for each person

- When a name on the Source side (left) is not opposite that name on FT (right), click on the name & drag it opposite the name on right so you can "Compare" & Attach.
- More adjustments can be made by **Changing the Focus Person** or you can go to other person's Details page to attach the record.
- A family member found in the source, but missing from FT, can be added by dragging name opposite an empty space that opens on FT side & releasing the click.
- 8a. In each ancestor's **Details page**, verify that the source you attached is on the top of the **list of Sources**.
- 8b. Remember to enter any **NEW/CORRECTED EVENT DATE & PLACE DETAILS** in the *Vital Information* section.



"How to Find & View Digitized Film Images Using the FS Catalog"

Where there's an ABSTRACT, there's a RECORD!!  No image available  **ATTACHED!!** Let's find it!!

In FS Catalog → enter GS film # & click Search → click on database name → scroll down to the list of GS film #s → click on camera icon  next to the desired film #. Without  you cannot see record this way.

Three ways to browse & find image given the film # : 1- if you have an Image #, type it here  and click "Enter"; 2- if you have a cn (cert. #) or page #, browse through images until you find that number; and 3 - if you have only an event date, browse chronologically until you find the desired record. Browsing involves a "guess & check" strategy... guess an image #, check (look at the record to see if you are close to the # you want) and increase or decrease the next image # until you find your record.